



"Health begins where you live, learn, work, and play"

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## Guidelines for Birth and Death Certificates

Please note that vital records, such as Birth and Death Certificates, are legal government-issued documents and are not open public records. All records requests must be presented with an application, valid ID and in most cases, proof of relationship.

### Birth Certificates

- Colorado has birth records for the entire state since 1910. *This office can only issue Birth Certificates of those individuals born in Colorado.*
- Fees: \$17.75 for first copy or search of files when no record is found; \$10.00 for each additional copy of same record when ordered at the same time.
- Birth records become public 100 years from Date of Birth *if the person is deceased* (Application and fee are still required for public records).

### Death Certificates

- Colorado has death records for the entire state since 1900. *This office can issue Death Certificates of those individuals who died in Lake County and statewide.*
- Fees: \$20.00 for first copy or search of files when no record is found; \$13.00 for each additional copy of same record when ordered at the same time.
- Death records become public 75 years after Date of Death (Application and fee are still required for public records).

### Applications accepted: M- Th. 8:30 AM to 4:30 PM.

- When requesting records a valid ID and proof of relationship (in most cases) must be presented.
- Certificates are issued within 24 hours unless an extensive search of the archives is required which can take up to two weeks.

**Examples of Acceptable Forms of Identification:** (this is a partial list, for a complete list please call or visit the office) All identification documents must be currently valid

- Alien Registration Receipt/Permanent Resident card
- Colorado Driver's License
- Colorado Temporary Driver's License
- Certificate of US Citizenship
- Foreign Passport
- Photo ID Card
- U.S. Military ID Card
- U.S. Passport

For more information regarding birth and death certificates please visit:  
[www.colorado.gov/cs/Satellite/CDPHE-CHEIS/CBON/1251593016787](http://www.colorado.gov/cs/Satellite/CDPHE-CHEIS/CBON/1251593016787)

*Pursuant to Colorado Revised Statutes, 1982, 25-2-118 and as defined by Colorado Board of Health Rules and Regulations, applicants must have a direct and tangible interest in the record requested. The penalties for obtaining a record under false pretenses include a fine of not more than \$1,000.00, or imprisonment in the county jail for not more than one year or both such fine and imprisonment. (CRS 25-2-118)*