

Application for Volunteer Service

Please return this application to:
Lake County Public Library, 1115 Harrison Avenue, Leadville, CO 80461

Name _____

Address _____

Phone _____

Availability: (circle all that apply)

Mon Tue Wed Thu Fri Sat Sun Time available _____

Work Experience: (include volunteer and military service)

1. Last or present position
Employer _____ City and State _____
2. Previous position
Employer _____ City and State _____

Education: (check highest level)

Elementary High School Technical School Some college
 College degree or professional training in _____

Personal References: (Give two references, preferably from the local community, who are not your present employer or a relative)

	Name	Daytime phone #	Relationship
1.	_____	_____	_____
2.	_____	_____	_____

I certify that the answers contained in this application are true and complete to the best of my knowledge. My volunteer service is conditional upon completion of the application verification of the references found on this application. I am offering my services as a volunteer. If my offer is accepted, I will not be entitled to compensation for any services I provide.

Signature _____ Date _____

Parental Permission:

If you are under 18, please have a parent/legal guardian sign the following permission form:

I (print) _____ parent/legal guardian,
grant permission for (print) _____
to volunteer at Lake County Public Library.

Parent/Legal Guardian Signature: _____ Date: _____

VOLUNTEER SKILL/INTEREST INVENTORY

Indicate those areas of skill/interest that pertain to you.
Mark as many as are applicable.

Adult Literacy Program

Right to Read (adult literacy)

Arts/Graphics/Crafts

- Art design
- Art exhibits/fairs
- Calligraphy
- Crafts
- Cartooning
- Displays/bulletin boards
- Graphics
- Photography/video

Clerical/Office Work

- Answering phones
- Clerical/office work
- Filing
- Photocopying
- Record keeping
- Telephoning

Communications/Information

- Brochure/newsletter
- Editing
- Public speaking
- Video/films
- Writing

Program Support

- Book discussion group leader
- Clown/mime/juggler
- Drama/theater arts
- Exotic animals
- Music
 - Type: _____
 - Instrument(s): _____
- Organize special events
- Present educational program
 - Topic (s): _____
- Puppeteering
- Storytelling
- Travel experience

General Library Work

- Book mending
- Shelving books
- Adopt-a-Shelf (shelfreading)

Library Research

- Archives/manuscripts
- Creating book lists
- Genealogy
- Local history
- Opinion surveys/polling
- Oral history

Hobbies/Interests

- Baking
 - Carpentry
 - Indoor plant care
 - Handyman skills
 - Outdoor plant care
 - Sewing
 - Upholstery
 - Other
- Type: _____

Outreach Services

- Book sales
- Book store
- Delivering books to shut-ins
- Reading to children
- Reading to seniors

Computer Skills

- Database searches
 - Data entry
 - Desktop publishing
 - Spreadsheet experience
 - Word processing
- Describe software you are familiar with: _____
- _____
- _____